



111 South Main Street, Suite 202
Cynthiana, KY 41031
Ph (859) 234-7165
Fax (859) 234-7211
www.harrisonplanning.com

APPLICATION TO PLANNING COMMISSION – MAP AMENDMENT

Office Use Only:

Application No. _____ **Fee (see below):** _____ **Date Fee Received:** _____

Applicant Name: _____

Mailing Address: _____

Phone: (Home) _____ (Work) _____

Type of Request: Map Amendment **Please Circle:** Cynthiana County Berry

Location of Site: _____

Total Acreage: _____ **Zoning District:** _____ **Number of Lots:** _____

Existing Use: _____

Description of Proposed Use:

Fee: Refer to Fee Schedule _____

Supplemental Information: Please include additional information listed below with your application.

- A legal description (or deed) of the property
- Any request for a zoning map amendment to any single family residential zone or Rural Residential zone shall be required to submit a site plan; any request for a zoning map amendment to any other zone shall be required to submit a conceptual development plan in accordance with all applicable requirements of the Zoning Ordinance.
- A narrative response to address findings necessary for the map amendment.
- Other non-lawyers may NOT represent clients in adjudicative or quasi-adjudicative proceedings before Planning Commission, if the proceedings involve taking evidence. You may represent yourself IF you are an individual owner of the property and the property is not owned by a corporation, LLC, or partnership.

I hereby certify that the information contained in this application and supporting attachments is true and correct. I acknowledge that the paid fee will not be returned after legal notices have been submitted.

Applicant Signature

Date

Applications under zoning regulations involve legal procedures and the satisfaction of legal requirements, often complex, based upon the written information in your application and the facts presented at your hearing. If you fail to comply with the procedures or to satisfy the requirements, your application will be subject to denial. Even if your application is approved it could be subject to a neighboring landowners appeal to the Circuit Court. You are not required to employ an attorney but you are encouraged to do so.