

CYNTHIANA-HARRISON COUNTY-BERRY  
JOINT PLANNING COMMISSION

REGULAR MEETING  
MINUTES  
AUGUST 15, 2016

Courthouse Community Room

6:30 P.M.

Chairman Bear called the meeting to order at 6:30 P.M.

Present: Avi Bear-Chairman, Mathew Harney-Vice Chairman, David Kramer-Secretary,  
Diana Wells, Robert Owen and Steve Eads  
Bonnie Skinner-Zoning Administrator  
Rochelle Boland-Legal Counsel for Commission  
Charlene Fuller-Recording Secretary

Absent: Rick Boland

Minutes-July 18, 2016

David Kramer made a motion to approve the minutes of July 18, 2016. Mathew Harney seconded. Harney, Wells, Kramer, Bear, Owen and Eads voted yes. None voted no. Motion Passed 6-0.

Items for Postponement or withdrawal:  
None

APPLICATIONS

1. Old Business

A. None.

2. New Business

A. None.

OTHER BUSINESS

1. Old Business

A. None.

2. New Business

A. 2017 Comprehensive Plan Update-A Presentation was gave by Edward Holmes, EHI Consultants


B. PUBLIC HEARING: ZTA-02-16, Appendix B-Sign Regulations


Robert Owen made a motion to approve Appendix B-Sign Regulations with amendments and forward to the city commission and fiscal court. David Kramer seconded. A poll vote was taken: Mathew Harney-yes, Diana Wells-yes, David Kramer-yes, Avi Bear-yes, Robert Owen-yes and Steve Eads-yes. None voted no. Motion Passed 6-0.

- C. PUBLIC HEARING: ZTA-03-16, Section 18.1.E-Building Permits and Section 18.8-Penalties  
 Robert Owen made a motion to approve penalties for contractor and sub-contractor(s) for building without a permit (1<sup>st</sup> time-warning, 2<sup>nd</sup> time-\$50.00 fine, 3<sup>rd</sup> time-\$100.00). Steve Eads seconded. A poll vote was taken: Mathew Harney-yes, Diana Wells-yes, David Kramer-yes, Avi Bear-yes, Robert Owen-yes and Steve Eads-yes. None voted no. Motion Passed 6-0.
- D. Discussion on temporary structures.  
 Discussion to be continued.
- E. Discussion on Aging Population housing options  
 No action taken
- F. Building Permits-July, 2016 and Financial Report-July, 2016:  
 Administrative Review
1. Software Purchase for Building Inspection & Code Enforcement:  
 The comcat software cost would be \$15,000.00 with the city commission paying half of the cost. Avi Bear made a motion to purchase the software with the shared cost of \$7,500.00 with permission to city to maintain application for 5 years minimum. Robert Owen seconded. Wells, Kramer, Bear, Owen and Eads voted yes. None voted no. Motion Passed 5-0. Mathew Harney left meeting at 7:20 pm.
- E. Additional Comments/Reports from Staff
1. Solar Cell Ordinance-1<sup>st</sup> Reading & approval by Fiscal Court.
  2. Printed in newspaper but no contact by fiscal court of a Committee to discuss the Planning Commission-Fiscal Court has named committee members of Larry Wells, Bradley Copes, Frank White-citizen member along with planning commission representatives. There has been no contact by fiscal court on who the representatives would be from the planning commission. A meeting date has not been scheduled at this time.
  2. Main Street Program-They are sponsoring a Farm to Table dinner on September 23<sup>rd</sup> tickets are \$35.00.
  3. Handy House-demolition permit  
 Steve Eads made a motion to accept the proposal under KRS 100.324.4 of a use for public recreational facility of the Handy House location. David Kramer seconded. A poll vote was taken: Diana Wells-yes, David Kramer-yes, Avi Bear-yes, Robert Owen-yes and Steve Eads-yes. None voted no. Motion Passed 5-0. Mathew Harney was not present for the vote.

Adjourn:

Robert Owen made a motion being no other discussion the meeting was adjourned at 7:52 p.m. Steve Eads seconded. Wells, Kramer, Bear, Owen and Eads voted yes. None voted no. Motion Passed 5-0.

  
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 Avi Bear, Chairman

  
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 David Kramer, Secretary