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**APPLICATION FOR CELLULAR
 ANTENNA TOWERS**

Permit Number City County

Property Owner		Company Name	
Address			
Applicant Name (if different than above)		Contact Name	
Address		Contact Numbers	
Select:	<input type="checkbox"/> Cynthiana <input type="checkbox"/> County <input type="checkbox"/> Berry		
Location(s) (General Description or Address) if multiple locations, you may attach a separate sheet):			
Present Zoning Designation:			

The undersigned hereby certifies they are the owner or owner's agent of the property and that all information is true and accurate to the best of their knowledge.

Signature _____ Date: _____

OFFICE USE ONLY			
Total Permit Fee:		Remarks:	
Receipt #	Date Received:	Check #:	Received By:

Applications under zoning regulations involve legal procedures and the satisfaction of legal requirements, often complex, based upon the written information in your application and the facts presented at your hearing. If you fail to comply with the procedures or to satisfy the requirements, your application will be subject to denial. Even if your application is approved it could be subject to a neighboring landowners appeal to the Circuit Court. You are not required to employ an attorney but you are encouraged to do so.

Submission Requirements for Cellular Antenna Towers

The following information is required to be submitted with the Application before it will be considered complete:

UNIFORM APPLICATION REQUIREMENTS

- Applications for the construction of a Cellular Antenna Tower for Cellular Telecommunication Services or Personal Wireless Services shall include all information specified in KRS 100.985 – 100.987
ADDITIONAL INFORMATION In addition to the Uniform Application requirements specified in KRS 100.985 – 100.987, Applicants for a Cellular Antenna Tower should submit the following information to staff.
- A statement demonstrating that the proposal is in agreement with the Comprehensive Plan, and that the Applicant has attempted to Co-locate the proposed facility on an existing approved tower or facility or locate on sites that might be in better conformance with the adopted Comprehensive Plan, and that:
 - Identifies the location of the sites attempted to locate; and
 - Lists the reasons why the Co-Location or locating on the alternative sites was unsuccessful in each instance.
- A development site plan, signed and sealed by a professional engineer registered in Kentucky, drawn to a scale not smaller than one (1) inch equals one hundred (100) feet, showing the following information, where applicable. The Staff may waive the submission of such data involving detailed engineering study until such time as the Application has been approved.
- The total area of the site in question.
- All public and private Rights-of-Way and easement lines located on or adjacent to the subject property which are proposed to be continued, created, enlarged, relocated, or abandoned.
- Existing topography, and approximate delineation of any topographical changes shown by contour with intervals not to exceed five (5) feet.
- Location, height, arrangement, and identification of all nonresidential buildings, structures, and uses on the subject property and, where applicable, location and arrangement of all lots with lot dimensions.
- A circle drawn on the site plan showing the setback distance requirement.
- Landscaping features, including identification of planting areas and the location, type, and height of walls and fences.
- Location of signs, indicating their orientation, size, and height.
- All electric Utility lines and easements.
- Locations of all off-street parking, loading and/or unloading, and driveway areas, including typical cross sections, the type of surfacing, dimensions, and the number and arrangement of off- street parking and loading and/or unloading spaces.

Any modification or waiver to the Design Standards, along with justification for each, shall be requested in writing by the Applicant. FEE SCHEDULE The fee for a Cellular Antenna Tower is \$2,500 per tower. Please make checks made payable to "CHCBJPC" All documents intended to be presented at the public hearing must be submitted by the filing deadline.

New documents submitted at the public hearing by the applicant that are of such an amount as to be unreasonably read and understood at the meeting itself may be rejected by the Commission or, at the discretion of the Commission, subject the public hearing item to be continued to the following meeting unless the new document is being submitted only to contradict evidence presented at the hearing.